

**Monmouth County Workforce Development Board  
Minutes of March 5, 2020**

**Members Present**

Robert Connolly, Chairman  
Patricia Carlesimo, Trustee  
Brian Wallace, Trustee  
Chris Femiano  
John Gagliano  
Kay Harris  
Dallas Hlatky  
Rene Kurowski  
Violeta Peters  
Susan Rakoci-Anderson  
Joseph Robinson  
David Stout  
Judy Van Brunt  
Benjamin Waldron

**Members Absent**

John Ciufio  
Paul Dement  
Steve Hornik  
Roseann Isasi  
Timothy McCorkell  
William Salcedo  
Lorraine Scheibener  
Jeff Schwartz  
Robert Shimko

**Guests**

Sharon Cypress, NJDOL  
Mignon Glenn, NJDOL  
Juan Gonzalez, NJDOL  
Joan Desmarais  
Genise Hughes, Asbury Park High School

**Staff Present**

Larry Sternbach  
Yolanda Taylor  
Lucy Rivera

**CALL TO ORDER & READING OF PUBLIC MEETING LAW:**

- Robert Connolly, Chairman of the WDB, called the meeting to order at 10:05 the office of the Workforce Development Board.
- N.J. Provisions of the Public Meeting Law, Chapter 231, P.L. 1975, and its revisions, were satisfied by publication of a Public Notice in Asbury Park Press and the Star Ledger newspapers.

**ROLL CALL:**

- Attendance was taken with sufficient number of WDB members present to constitute a quorum.

**APPROVAL OF MINUTES:**

- Mr. Connolly entertained a motion to approve the minutes of the December 5, 2019 WDB meeting. ***Ben Waldron made a motion, which was seconded by Violeta Peters to approve the minutes of the December 5, 2019 WDB meeting as written and distributed. No corrections or changes were offered, and the motion was unanimously approved.***

**PANEL DISCUSSION:**

- As part of the Monmouth County Workforce Development Board's initiative to bring guest speakers to the General Board meetings, Ben Waldron and Kay Harris invited the

following organizations from the Retail, Hospitality and Tourism Sector in attempt to find out how the WDB can help in the hiring process for this sector.

- Sylvia Sylvia, Executive Director, Asbury Park Chamber of Commerce
  - Dr. Harold Nolan, Director, Institute for Tourism and Recreation
  - Mike Redpath, Director, Seaside Heights Business Improvement District
- Next presentation will be from the Healthcare Sector to be presented at the WDB meeting scheduled for June 4, 2020.

#### **NOMINATION OF OFFICERS:**

- The Executive Committee at their meeting of February 6, 2020 made recommendations as specified in the WDB's By-Laws. The Director announced that the Executive Committee is nominating the following to serve as officers of the WDB for the period of July 1, 2020 through June 30, 2022: Robert Connolly, Chairman; Roseann Isasi, Vice-Chairman; Patricia Carlesimo, Trustee; and Brian Wallace, Trustee.
- The floor was then opened for any WDB member to nominate another WDB member to serve as an elected WIB officer. ***There being none, nominations were closed by a motion from Ben Waldron, seconded by Violeta Peters. All members present voted in favor of adopting the motion.*** Elections for the uncontested offices to serve as WDB officers for the period of July 1, 2020 through June 30, 2022 will be held at the June WDB meeting.

#### **PARTNERSHIP AWARDS:**

- The Partnership Awards Dinner is scheduled for May 13<sup>th</sup> at the Jumping Brook Country Club in Neptune
- This year's theme is to honor organizations for their commitment to Monmouth County's response to the Opioid Crisis by helping individuals and families impacted by this epidemic.
- A total of 14 organizations have been identified to receive awards.
- Invitations and the Ad Journal are scheduled to go out.

#### **EXECUTIVE DIRECTOR'S REPORT:**

- Dashboard/Performance Measures:
  - Included in the meeting folders was a copy of the dashboard which details the financial status as of January 31, 2020.
  - Reported on the 2<sup>nd</sup> Quarter as of February 7, 2020. Doing well overall, except for the Adult Q4 which is currently in the red, which means performance is below the planned performance measure.
- Management Responsibilities:
  - Mr. Sternbach, Executive Director and Yolanda Taylor, Deputy Director have modified their responsibilities: The Executive Director will manage the Monmouth County WDB, NJDOL, DWD (Fiscal, Personnel) and Monmouth County (Administration, Human Resources and IT), while the Deputy Director will manage Operation of Programs, Business Services, Contracts and Planning, MIS, Learning Link and Reception.

- Co-Location:
  - Meeting was held with the State to co-locate both One-Stops. Monmouth County will be taking the lead for the co-location in 2022.

**COMMITTEE REPORTS:**

- In the interest of time, the committee reports were not presented. A summary of the committee reports was included in the meeting folders.

**COMMENTS FROM THE PUBLIC:** None

**UPCOMING EVENTS:**

- WDB General Board Meeting – June 4, 2020 – 10:00 AM – WDB Office, Eatontown

**ADJOURNMENT:**

- *There being no further business to come before the WDB, the meeting was adjourned at 11:30 AM upon a motion from Judy VanBrunt. The motion was seconded by John Gagliano and unanimously approved.*